

Guidance Note 07/22

Regulation 4 and Panel Advice to Applicants

May 2022

Statutory Authority

- *Under Schedule 1 paragraph 2(3) to the Victims' Payments Regulations 2020, the Victims' Payment Board may do anything it considers to be appropriate for facilitating, or to be incidental or conducive to, the exercise of its functions.*
 - *The President of the Victims' Payment Board under Schedule 1 paragraph 4(3) to the Regulations is responsible for ensuring the efficient and effective discharge of the Board's functions.*
 - *Under Schedule 1 paragraph 1(1) to the Regulations, the Board has been established as a body corporate and under Schedule 1 paragraph 1(3) to the Regulations and section 19(1)(a)(v) of the Interpretation Act (NI) 1954, it has the right to regulate its own procedure and business.*
1. This Guidance Note is issued in accordance with Regulation 4 of the Victims' Payment Regulations 2020 and the principles set out therein, in particular the need to be responsive to the needs of victims; the need to be transparent and communicate effectively; and the need for the Scheme to be straightforward and simple to navigate.
 2. On the determination of an application, in accordance with the principles set out in Regulation 4 of the Victims' Payment Regulations 2020, a panel of Board members may, where appropriate, advise an applicant that he/she may wish to consider submitting a new application. The Board may also advise the applicant to consider seeking assistance from a support group and refer the applicant to the information and guidance available on the Victims' Payment Board website.
 3. Under Schedule 1 paragraph 12(7), where appropriate, this function may be exercised by a member of staff.